

VEHICLE DELIVERY CHECK-SHEET

Reg. No.:		Model:						
S. No.	Inspection Parameter	Model Applicable	Variant Applicable	Inspection/Cleaning/Adjustment	Tick box	Observations (Pre-condition & Action taken)		
A. Inside of the Car								
1	Instrument Cluster (MIL/Alerts, etc.)	All	All	I				
2	Lights - Headlight, dome light, reading light	All	All	I				
3	Windshield washer spray jet operations	All	All	I				
4	Cleanliness of grill, dashboard, knobs, arm rest pockets, cupholders, seat pocket, etc.	All	All	I				
5	Clock time	All	All	A				
6	360° camera view	Applicable Model	Applicable Variant	I				
7	Reverse parking camera view (operation and position)	Applicable Model	Applicable Variant	I				
8	Driver seat position	Applicable Model	Applicable Variant	A				
9	Sunroof operation	Applicable Model	Applicable Variant	I				
10	HUD operation	Applicable Model	Applicable Variant	I				
11	TPMS tyre pressure values	Applicable Model	Applicable Variant	I				
12	Doors auto-unlock on ignition off - Based on customer choice	Applicable Model	Applicable Variant	A				
B. Outside of car								
13	Cleanliness of body exterior, wheel arch, etc.	All		C				
14	Dents/scratches as compared to condition at time of receipt	All		I				
15	Vehicle inventory check vis-à-vis at time of receipt	All		I				
16	Tyre pressure/condition of tyre	All		I				
C. Boot and Bonnet								
17	Cleanliness of Engine/Motor Compartment and Boot area	All	All	C				
18	Loose items (Jack/tool kit, etc.)/wires/couplers, etc.	All	All	I				
D. Underbody								
19	Visual inspection of leakage/loose hanging items	All	All	I				
20	Visual inspection of Traction Battery	EV	EV	I				
Declaration by Service Advisor :					Vehicle is OK	<input type="checkbox"/>	Vehicle is NG	<input type="checkbox"/>
In Case of NG								
Informed Customer:		<input type="checkbox"/> Yes	<input type="checkbox"/> No	Customer VOC:				
Instructions to Floor Manager/Mechanics:								